

**LUNENBURG DPW BUILDING COMMITTEE  
TOWN OF LUNENBURG**

David MacDonald, Chair  
Joanna Bilotta-Simeone Vice-Chr  
Jay Simeone, Clk.  
James Breault, Mbr.  
Janice Carrier, Mbr.  
Steve deBettencourt, Mbr.  
Leigh Mezzitti, Mbr.



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**JUN 11 2012**

**LUNENBURG TOWN  
CLERK OFFICE**

**Minutes**

**December 13, 2011  
DPW Building  
520 Chase Rd  
Lunenburg, Ma. 01462**

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**LUNENBURG TOWN  
CLERK OFFICE**

Meeting Posted: Yes  
Meeting Call to order at 5:30 pm

**Roll Call:** Present: Jay Simeone, , Jan Carrier, James Breault, , Dave MacDonald, Steve deBettencourt

**Guest:** Jack Rodiquenze – DPW Director

**Absent:** Leigh Mezzetti

**GENERAL DISCUSSION:**

Jack Rodiquenze updated the committee on the furniture selection for the office. They solicited prices quotes from 5-6 vendors. Price quotes were in the \$12 to \$13K range. This is for both new furniture and some refurbished furniture. Most of the chairs will be new. The desk and file cabinets are mostly used.

There will about 14 new plastic chairs for the office and conference room

Stackable chairs in the break room

The DPW is going to have to 2 wooden tables that are good condition refurbished for the break room.

A conference table from the Ritter Memorial building is being used for the conference room.

A used desk for the Directors office. Used work station for the other Dept. heads

Various file cabinets for office.

Motion was made to approve up to \$13,500 for furniture. All in Favor.

IT Dept. estimated the new phone system at \$5600. To include a new server. DPW is not connected to other Town Bldgs.

DM: Unutil – All the new lights must be installed to be edge able for the rebate program.

Building Progress: the existing garage and office should be complete by the end of December.  
The new garage addition is expected to be completed sometime in February.  
The contract expires on 12-31-11  
Daigle Electrical Construction should pick up the tab for expenses starting January 1, 2012.

Walk thru of Building;

Office heat has been activated.

The Veeder Root system has been relocated from inside the office to out in the garage. There was a change order for \$1200 for this.

The front doors and windows are in.

The bid opening for the garage doors for the existing garage is 12-22-12.

The minutes of 11-10-11 and 11-22-11 were approved.

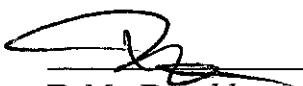
Next Meeting Date: TBD

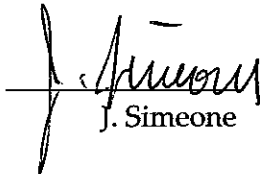
Motion to adjourn at 6:30 pm.

Respectfully Submitted by:

Jay Simeone

Secretary

  
D. MacDonald

  
J. Simeone

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